Using Zoom in BlackBoard
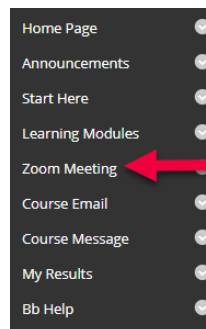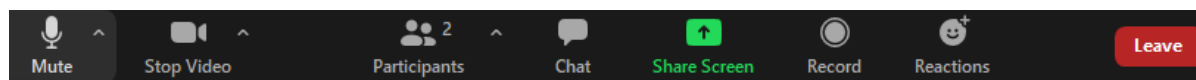
Parkersburg West Virginia University

ZOOM

Finding Your Zoom Meeting in BlackBoard

1 Login to BlackBoard then open your Course.

2 Click **Zoom Meeting** from Left Navigation Menu.

3 Click the **JOIN** button that matches the date of your meeting.

Home Page
Announcements
Start Here
Learning Modules
Zoom Meeting
Course Email
Course Message
My Results
Bb Help

**Note: If you have already downloaded the Zoom App on your computer, before getting into your Zoom Meeting you will be prompted to OPEN ZOOM, then you will be prompted to JOIN WITH COMPUTER AUDIO
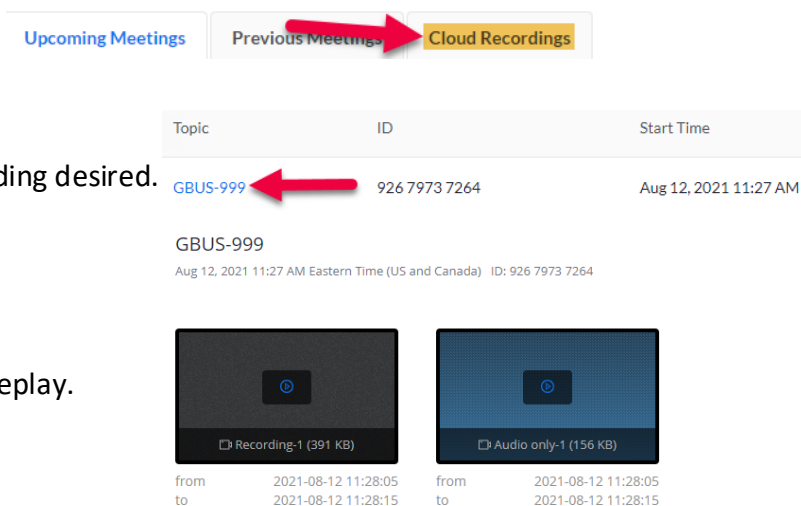
| Mute | Stop Video | Participants 2 | Chat | Share Screen | Record | Reactions | Leave |

Once you enter your Zoom Meeting, your Participant Controls will be at the bottom of your screen.

Finding Your Classroom Recordings in Zoom

*If your instructor is saving class recordings in the cloud, follow steps **1** **AND** **2** **ABOVE then:**

3 Click the **Cloud Recording** tab.

Upcoming Meetings   Previous Meetings   **Cloud Recordings**

4 Click the **Date** corresponding to the recording desired.

Topic	ID	Start Time
GBUS-999	926 7973 7264	Aug 12, 2021 11:27 AM

GBUS-999
Aug 12, 2021 11:27 AM Eastern Time (US and Canada)   ID: 926 7973 7264

5 Click on the **Video** or **Audio** recording to replay.

Recording-1 (391 KB)

Audio only-1 (156 KB)

| from | 2021-08-12 11:28:05 | from | 2021-08-12 11:28:05 |
| to | 2021-08-12 11:28:15 | to | 2021-08-12 11:28:15 |

? **Contact the IT Help Desk:**

Phone: 304-424-8215
Email: helpdesk@wvup.edu
Website: helpdesk.wvup.edu

Open a New Ticket

Please provide as much detail as possible so we can best assist you. To update a previously submitted ticket, please login.

Open a New Ticket