

ACADEMIC MAP

Business Administration, C.A.S

Semester 1

COURSE	CR	COMMENTS
GBUS 101 INTRO TO BUSINESS	3	
ECON 202 MACROECONOMICS	3	
WRITING AND RHETORIC ELECTIVE	3	
QUANTITATIVE REASONING ELECTIVE	3	
BTEC 275 ADVANCED BUSINESS APPLICATIONS	3	
COLL 101 ORIENTATION TO COLLEGE	1	
TOTAL:	16	



The **Certificate of Applied Science in Business Administration** gives students a background in business skills and competencies and prepares them for entry-level positions in a variety of business settings.



MILESTONE COURSE: These courses are the keys to graduation. Courses should be taken in the recommended semesters to stay on time for completion.




CAREER PLANNING: As you prepare for your last semester with the Certificate of Applied Science, visit the Career Services to write your resume, plan your job search, and learn how to have a successful interview. Apply to graduate with the Certificate of Applied Science in Business Administration during your second semester. See your advisor for assistance in moving into the Associate of Applied Science in Business Administration.



Students should average 15 credit hours per semester, or 30 per year, to graduate on time.

Semester 2

COURSE	CR	COMMENTS
WRITING AND RHETORIC ELECTIVE	3	
HUMAN COMMUNICATION AND INTERACTION ELECTIVE	3	
MGMT 220 PRINCIPLES OF MANAGEMENT	3	
ECON 201 MICROECONOMICS	3	
GBUS 117 FINANCIAL BUSINESS APPLICATION	3	
TOTAL:	15	

TOTAL DEGREE CREDITS:

31

Foundational Learning Courses (FLCs):

To ensure breadth and depth as students meet these broad education goals, the curriculum focuses on six academic "strands."

Aesthetics, Creativity, and Appreciation	Human Communication and Interaction	People and Their Worlds	Quantitative Reasoning	Scientific Inquiry	Writing and Rhetoric
ART-101	COMM-105	ECON-201	MATH-120	ASTR-106 BIOL-101	ENGL-101
ART-111	COMM-111	ECON-202	MATH-125	BIOL-102	ENGL-102
ENGL-131	COMM-112	GEOG-102	MATH-126	BIOL-103	ENGL-107
ENGL-132	COMM-202	HIST-101	MATH-211	BIOL-104	
ENGL-221		HIST-102		BIOL-107	
ENGL-222		HIST-152		BIOL-108	
ENGL-241		HIST-153		BIOL-109	
ENGL-242		HIST-250		BIOL-115	
ENGL-257		PHIL-111		BIOL-117	
ENGL-261		PHIL-150		BIOL-171	
ENGL-262		PHIL-231		CHEM-111	
ENGL-285		POLS-101		CHEM-115	
MUSI-170		POLS-102		CHEM-116	
THEA-101		PSYC-101		GEOL-101	
		PSYC-241		GEOL-102	
		SOC-101		GEOL-103	
		SOC-107		GEOL-104	
		SOC-221		GEOL-105	
				PSCI-101	
				PSCI-111	
				PSCI-112	
				PHYS-101	
				PHYS-102	
				PHYS-111	