


ACADEMIC MAP

Business Administration, A.A.S


Semester 1

| COURSE | CR | COMMENTS |
|---------------------------------|-----------|--|
| ENGL 101 ~COMPOSITION 1 | 3 | * |
| CS 101 INTRO TO PC APPLICATIONS | 4 | * |
| GBUS 101 INTRO TO BUSINESS | 3 |  ** COLL 101 EMBEDDED |
| ECON 202 MACROECONOMICS | 3 | * |
| MATH 120 QUANTITATIVE LITERACY | 3 | * |
| TOTAL: | 16 | |



The **Associate of Applied Science in Business Administration** gives students a strong background in business skills and competencies. Upon completing the AAS, students are ready to enter the workforce in entry-level positions or continue their education toward the Bachelor of Applied Science in Business Administration at WVUP. The AAS is not designed as a transfer degree. For students interested in transferring to another institution for a bachelor's degree, it is recommended to pursue the AS in Business Administration.


Semester 2

| COURSE | CR | COMMENTS |
|---|-----------|--|
| ENGL 102 ~COMPOSITION 2 | 3 | * |
| BTEC 275 ADVANCED BUSINESS APPLICATIONS | 3 | ** |
| COMM 111 ~FUNDAMENTALS OF SPEECH | 3 | * |
| ECON 201 MICROECONOMICS | 3 | ** |
| GBUS 117 FINANCIAL BUSINESS APPLICATION | 3 |  ** |
| TOTAL: | 15 | |



MILESTONE COURSE: These courses are the keys to graduation. Courses should be taken in the recommended semesters to stay on time for completion.




Semester 3

| COURSE | CR | COMMENTS |
|---|-----------|---|
| ACCT 201 PRINCIPLES OF ACCOUNTING 1 | 3 | ** |
| GBUS 202 BUSINESS COMMUNICATION | 3 | ** |
| MGMT 220 PRINCIPLES OF MANAGEMENT | 3 |  |
| HUMAN INQUIRY & THE PAST GENERAL EDUCATION ELECTIVE | 3 | * |
| FREE ELECTIVE | 2 | * |
| TOTAL: | 14 | |



CAREER PLANNING: As you get ready for your last year before graduation, visit Career Services to write your resume, plan your job search, and learn how to have a successful interview. Students interested in the BAS should apply for the program in their final semester of the AAS program.

Semester 4

| COURSE | CR | COMMENTS |
|--------------------------------------|-----------|---|
| ACCT 202 PRINCIPLES OF ACCOUNTING 2 | 3 | ** |
| FREE ELECTIVE | 3 | * |
| MKTG 230 PRINCIPLES OF MARKETING | 3 | |
| GBUS 240 ASSOCIATE BUSINESS CAPSTONE | 3 |   |
| BUSINESS ELECTIVE | 3 |  |
| TOTAL: | 15 | |



CAPSTONE COURSE: The capstone is a semester-long project that prepares you for the workforce by perfecting your resume, assessing student learning outcomes, and preparing a portfolio of student work.



ELECTIVES: BUSINESS ELECTIVES; Choose courses with the following prefixes: ACCT, BTEC, ECON, ENT, FIN, GBUS, MGMT, AND MKTG.

GPA REQUIREMENTS

*- GEN ED 2.00
 ** -COMMON PROFESSIONAL COMPONENT 2.25
 BEYOND 2.50



Students should average 15 credit hours per semester, or 30 per year, to graduate on time.

TOTAL DEGREE CREDITS:

60

General Education Courses



To ensure breadth and depth as students meet these broad education goals, the curriculum focuses on six academic "strands."

| Composition & Rhetoric | Science & Technology | Math & Quantitative Skills | Society, Diversity, & Connections | Human Inquiry & the Past | The Arts & Creativity |
|------------------------|----------------------|----------------------------|-----------------------------------|--|-----------------------|
| 6 Cr. Hrs. | 4 Cr. Hrs | 3 Cr. Hrs. | 9 Cr. Hrs. | 3 Cr. Hrs. | 0 Cr. Hrs. |
| ENGL 101 ENGL 102 | CS 101 | Math 120 * or higher | COMM 111 ECON 201 ECON 202 | HIST 101 HIST 102 HIST 152 HIST 153 PHIL 111 PHIL 170 | Included in BASBA |

BUSINESS ELECTIVES:

Business electives may be chosen from courses with the following prefixes:

ACCT, BTEC, CMS 117, CMS 217, CMS 230, ECON, ENT, FIN, GBUS, MGMT, MKTG. For assistance in choosing electives please see your academic advisor.

ASSOCIATE OF APPLIED SCIENCE IN BUSINESS ADMINISTRATION GRADUATION REQUIREMENTS

- Complete 60 credit hours.
- Monitor program progress through My Degree to remain on graduation pathway.
- Maintain minimum grade point average of 2.0 in all General Education courses.
- Maintain minimum grade point average of 2.25 in all Common Professional Component courses.
- Maintain minimum grade point average of 2.5 in courses beyond the business core.
- Complete proctored Major Fields Test in capstone course GBUS 240.
- Complete at least 15 hours of credit at WVU Parkersburg,
- Complete and file the graduation application in OLSIS within the stated deadline.