**West Virginia University Parkersburg**

**Department/Division:**

**Division-Level Curriculum Change Development Form**

|  |  |
| --- | --- |
| Change |  |
| Origins of Change |  |
| Rationale for Change |  |
| Preliminary Cost Estimate: New Faculty, Equipment, Teaching Space, Potential Fee(s) |  |
| Impact of Change on Program(s), General Education, Supported Programs |  |
| Needs Assessment for Change (Process and Conclusion(s)) |  |
| Discussion(s) with Department Faculty, Coordinator(s), Supported Program(s)  Date(s) | Issues |
| Discussion(s) with Division Chair  Date(s) | Issues |
| Discussion(s) with Senior Vice President of Academics (if for a program change or a new fee is to be imposed)  Date(s) | Issues |